

# CALL FOR APPLICATION

DMTA-Norway-2009/02

titled as

**Support for removal of obstacles in the region of the settlements  
concerned by Danube-Mecsek Region Development Foundation**

called by Danube-Mecsek Region Development Foundation

The projects are implemented by the support of Danube-Mecsek  
Region Development Foundation and EEA & Norwegian Financing  
Mechanisms.



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# OBJECTIVE AND BACKGROUND OF THE SUPPORT

## A1. Basic objective and background information

**Danube-Mecsek Region Development Foundation** (hereafter: the Foundation), in accordance with its objectives specified in its Memorandum and application No. HU0050 supported by EEA and Norwegian Financing Mechanism, in order to fulfil its objectives the Foundation **calls for application** for municipalities working in the concerned settlements specified in Point B2 of the Guidelines for Applicants, for their associations, and institutions, public utility organisations, civil organisations, business organisations working on their administration areas in order to support activities for removal of obstacles.

In Hungary removal of obstacles has become obligatory by the Act No. LXXVIII of 1997. From 1 January 1998 during design and construction of a new building or reconstruction and rebuilding of an existing building the aspects for removal of obstacles must be considered and enforced. The Act No. XXVI of 1998 on the rights and equal opportunities of disabled people clearly regulates to make public institutions free of obstacles, but this process has started very slowly. At the moment less than half of the buildings belonging to the authority of the central administration organisations are free of obstacles.

The aim of this measure is complex, i.e. physical and info-communication removal of obstacles – in other words: access with equal opportunities, providing access with equal opportunities for disabled people to the public services. Such effort of the state promotes disabled people to be able to manage their own affairs to much more degree.

An environment providing access with equal opportunities will not improve only the living conditions of disabled people, but it will make each day of old, sick people and people using baby carriages much easier as well. The population of Hungary is ageing; there are much more old people, who need accessible environment. Also the number of people with reduced capabilities is increasing.

## A2. Available resources

Regarding the applications specified in the Memorandum for support and supported by the Norwegian Financing Mechanism the total frame amount of the applications to be called during the period of 2008-2010 is 584,723,700.- HUF.

The frame amount available for support in the present application round is 275,000,000.- HUF.

## A3. Expected number of applications to be supported

Expected number of applications to be supported: 15-30

## B. SCOPE OF APPLICANTS

### B1. Legal form

In the frame of the present call for application only the below listed independent legal entities and independent business organisations having a registered seat in the concerned region of Danube-Mecsek Region Development Foundation (see Point B2) are allowed to submit an application:

#### I. Budgetary organisations and institutions - KSH 3:

1. local municipalities (according to the Act No. LXV of 1990) - KSH 32
2. public institutions operated by local municipalities (according to the Act No. XXXVIII of 1992) - KSH 321, 322
3. majority owners of public institutions supported by local municipalities
4. development associations of local municipalities – KSH 364
5. multi-purpose small region associations – KSH 366

#### II. Non-profit organisations

1. associations - KSH 52
2. foundations - KSH 56
3. other non-profit organisations with legal entity – KSH 59
4. non-profit business companies established after 1 July 2007 by transformation or foundation – there is no available KSH classification number
5. church, institution of church, legal entity of church (according to the Act No. IV of 1990) – KSH 55

III. Foreign national business companies and enterprises having a registered seat in Hungary and belonging under the scope of the Act No. C of 2000 on accountancy or Act No. XLIII of 2002 on simplified company income tax (KSH 11, 21 according to the Act No. IV of 2006), which are classified as small and medium-size enterprises according to the definition specified in the recommendation of EC No. 2003/361/EC dated on 6 May 2003.

### B2.

#### Registered seat

For the present call for application any organisations determined in Point B1 and having a registered seat in the concerned region of Danube-Mecsek Region Development Foundation are allowed to submit an application.

Settlements specified in the Memorandum of Danube-Mecsek Region Development Foundation and concerned by its activities are the following:



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a.) Paks and its neighbourhood (Tolna County):

Bölcske, Dunaszentgyörgy, Fadd, Gerjen, Györköny, Madocsa, Nagydorog, Paks, Pusztahencse, Tengelic.

b) Kalocsa and its neighbourhood (Bács-Kiskun County):

Bátya, Dunapataj, Dunaszentbenedek, Foktő, Géderlak, Kalocsa, Ordas, Uszód.

c) Bábaapáti and its neighbourhood:

(Tolna County): Alsónána, Alsónyék, Bábaapáti, Bátaszék, Bonyhád, Cikó, Decs, Grábóc, Mórág, Mócsény, Sárpilis, Szálka, Várdomb.

(Baranya County): Apátvarasd, Erdősmecske, Feked, Geresdlak, Hidas, Himesháza, Lovászhetyén, Mecseknádasd, Ófalu, Palotabozsok, Szebény, Szúr, Véménd.

d) Boda and its neighbourhood (Baranya County):

Bakonya, Bükkösd, Boda, Cserdi, Cserkút, Helesfa, Hetvehely, Kővágószőlős, Kővágótöttös.

e) Püspökszilágy and its neighbourhood (Pest County):

Galgamácsa, Kisnémedi, Örbottyán, Püspökszilágy, Vácegres, Váchartyán, Váckisújfalu.

The buildings, where removal of obstacles will be completed, must be located in any of the above-listed settlements.

## C. CONTENT OF APPLICATION

The general requirement is to establish accessibility to an institution, independent and comfortable movement and orientation inside a building, and equal conditions of personal safety.

Financial support can be awarded for removal of obstacles in a building providing public services as its function, in which no complex removal of obstacles (neither physical, nor information) have been implemented in any – even partial – form in accordance with the relevant law and as specified in the Appendix titled as “Aid for complex removal of obstacles”.

In the frame of the present call for application financial support can be awarded only for those reconstructions, which will be performed in a complex way for removal of obstacles. In this sense complex removal of obstacles means to provide free access (without any obstacles) to a public service for all disabled groups. For each case the call for application specifies complex removal of obstacles of a given public service (i.e. a whole institution, not only a given building). Accordingly, it must be decided which storeys/building parts of a building –

accommodating a given institution – must be made free of obstacles in order to provide free access to a given public service.

Making a decision on what kind of obstacles must be removed in order to have access to the services of an institution belongs to the competence of rehabilitation expert engineers/experts in each case. For much better decision-making it would be necessary to conciliate with the relevant institutions, the result of which should be committed to writing.

### **C1. Scope of activities to be supported**

To establish the conditions of accessing to public services with equal opportunities, mainly for handicapped, deaf, blind, mentally disabled, autistic and complexly disabled people. In order to establish access with equal opportunities the following will be supported:

1. to remove physical obstacles, *to make the built environment free of obstacles* by using solutions, which ensure free access to the functions and building parts inside a building (e.g. when a lift is installed - in addition to the services of the given public service organisation - to make as many functions of the building accessible as possible).
2. to make supporting tools available, which help disabled people to orientate and be serviced, and to implement reconstruction for removal of *information-communication obstacles* (e.g. tactile map, information desk, removing obstacles of websites, issuing brochures demonstrating the activities of the relevant organisation in an easily understandable format), to establish workplaces, which are free of obstacles.

In the frame of the present application financial support can be awarded for any reconstruction implemented in a complex way and which is in compliance with the level specified for removal of obstacles in the present call for application.

### **Minimal requirements for removal of physical obstacles:**

1. Removal of obstacles and establishment of a pavement section providing direct access to a building, and parking places – closest to the entrance(s) in a number and with a size specified by OTÉK, marked according to the road regulations of KRESZ and kept for vehicles transporting disabled people.
2. Removal of obstacles in order to enter a building: removal of obstacles from the main entrance or any other entrances equal to the main entrance, which can be done by establishment of a permanent (fixed) slope or installation of a mechanical elevator or lift in case of multi-storey buildings. Entrance doors, free-wind protective areas and elevators must be of a minimum size, which is suitable for being free of any obstacles and as specified by OTÉK.

3. Removal of obstacles of internal traffic of a building in order to have access to public service functions of an organisation, as follows:

- a. establishment of doors, widening of corridors, replacement of floor covering (if it is essentially required to make the traffic free of obstacles, e.g. in case of dangerous bumpy and loosing floor covering, or if establishment of guiding lines is technically justified);
- b. in case of a multi-storey building – if required – establishment of a lift that is free of obstacles, slope and mechanical elevator in order to combat any differences in the walking levels inside a building;
- c. establishment of lavatories, toilets, dining room(s) and rooms for nappy changing, in separated rooms, if possible. In the frame of the project only those solutions will be supported, which provide more female toilets by at least 2 in their numbers than the total number of men's toilets and pissoirs.
- d. in order to have free access to client service areas (workplaces) replacement/widening of doors, sinking of doors stills, installation of automatic door openers, tools and equipment for using by disabled people.

4. Ensuring use of public service functions freely of obstacles: including – if required – partial replacement of furniture or removal of obstacles of client service desks, places for waiting and client service areas.

#### **Minimal requirements for removal of info-communication obstacles:**

1. Establishment of a telecommunication system: establishment or change of the telecommunication and computer system used by clients in a building to make them suitable for using by any disabled people. It must be done in a way so that all tactile and audio-visual information systems support safe movement and orientation of any disabled people (handicapped, deaf, blind people or people with mental disorder), and their access to information with equal opportunities.

2. Establishment of an information system (placing information tables with flat and embossed printing for blind, with colour-coded tables and icons, other tables with easily understandable symbols (approved by OFT), and special light signal (subtitled) and audio informing system, which is even alarming and emergency equipment at the same time).

3. Providing an induction loop system.

4. Establishment of guiding and protective lines on roads.

5. Marking stair and door edges, handholds and door-handles in a contrasty way.

6. Removal of info-communication obstacles of existing websites.

## **Additional requirements:**

During design and implementation phases the relevant sections of the Governmental Decree No. 253/1997. (XII.20.) on requirements of national settlement arrangement and building (OTÉK), and the instructions, safety and elaboration rules detailed in the Appendix B6 attached to the present Guidelines for Applicants (“Aid for complex removal of obstacles”) must be followed in a coherent and professional way, and complied with them to the full.

Full compliance with OTÉK and the document titled as “Aid for complex removal of obstacles” must be proved by expertise issued by a rehabilitation environment planning expert engineer or rehabilitation environment planning expert in accordance with the sample form included in the application documentation. The actual list of the rehabilitation environment planning expert engineers/experts is available on the websites of the Foundation ([www.dmta.hu](http://www.dmta.hu), [www.dmta-egtnorveg.hu](http://www.dmta-egtnorveg.hu)) and the Ministry of Social Affairs and Labour ([www.szmm.gov.hu](http://www.szmm.gov.hu) , Main page > Equal opportunities > Affairs of disabilities > Removal of obstacles > Calls for application on removal of obstacles).

Applicants must elaborate their building-technical project plans for removal of obstacles in existing buildings in accordance with and detailed in its content specified by the Governmental Decree No. 290/2007 (X.3.), whether the work for removing obstacles is obliged to have a building licence or not.

It is recommended to hand over the completed project plan to a rehabilitation environment planning expert engineer/expert not just before submission of the application, but even well before; it is recommended to organise consultation between the designer and a rehabilitation environment planning expert engineer/expert during the design phase in order to have a project documentation that complies with the professional criteria relating to complex removal of obstacles, as described above.

Each page of the project documentation to be submitted as an attachment to the application must be originally signed by the designer and the rehabilitation environment planning expert engineer/expert. The project plan must be so detailed that its evaluation can be ensured according to the minimal requirements specified in the Appendix titled as “Aid for complex removal of obstacles” (addition of extra design sheets to the licensee-level project documentation).

The investment completed and tools purchased from the financial support can be used only for the purposes specified in the application. Consequently, they must be placed and/or installed in their final places, permanently and in such a way that is suitable for their intended use.

**In the frame of the present call for application removal of physical and information-communication obstacles can be applied for in a complex way.**

**In connection with the listed activities financial support can be awarded for the following costs (details according to the Guidelines for Applicants):**



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1. Construction, reconstruction, extension  
Total costs of services and other services must exceed **min. 70% of the total eligible costs** of the project.
2. Purchasing of tools, intangible assets  
Total costs of services and other services cannot exceed **20 % of the total eligible costs** of the project.
3. Scope of services used for project implementation  
Total costs of services and other services cannot exceed **10 % of the total eligible costs** of the project.
4. Wages:  
Total wages cannot exceed **10 % of the total eligible costs** of the project.
5. Other costs (VAT, bank guarantee):  
Bank guarantee costs cannot exceed **10 % of the total eligible costs** of the project.
6. Indirect costs  
Total indirect costs cannot exceed **10 % of the total eligible costs** of the project.
7. Allowances in kind:  
Total costs of allowances in kind cannot exceed **80% of the own contribution** to the project.

## **C2. Area limitation of the Project**

The project can be implemented only in the concerned region of Danube-Mecsek Region Development Foundation (Point B.2).

## **C3. Duration of project implementation**

For the implementation of the project the applicant has a minimum of 3 months and a maximum of 12 months after the Support Contract coming into effect.

## **D. FINANCIAL CONDITIONS**

### **D1. Form of support**

Non-refundable financial support.

<b>Maximum intensity of the support</b> according to the site of project implementation	<b>Small enterprises</b> (Act No. XXXIV of 2004)	<b>Medium-size enterprises</b> (Act No. XXXIV of 2004)	<b>Local municipalities, association of municipalities</b> (economic form code: 31, 32, 951)	<b>Non-profit organisations</b> (economic form code : 52, 55, 56, 57, 591, 599, 61, 69)
South-Plain Region	70 %	60 %	85 %	85 %
South-Transdanubian Region	70 %	60 %	85 %	85 %
Pest County	50 %	40 %	85 %	85 %

<b>Minimum amount of self-effort</b> according to the site of project implementation	<b>Small enterprises</b> (Act No. XXXIV of 2004)	<b>Medium-size enterprises</b> (Act No. XXXIV of 2004)	<b>Local municipalities, association of municipalities</b> (economic form code: 31, 32, 951)	<b>Non-profit organisations</b> (economic form code : 52, 55, 56, 57, 591, 599, 61, 69)
South-Plain Region	30 %	40 %	15 %	15 %
South-Transdanubian Region	30 %	40 %	15 %	15 %
Pest County	50 %	60 %	15 %	15 %

## **D2. Amount of the financial support**

In the frame of the present call for application the amount to be awarded is minimum 2,750,000.- HUF and maximum 55,000,000.- HUF.

## **E. AWARDING CRITERIA**

Projects will be selected for support on the basis of eligibility, format, professional and financial criteria published in the Guideline for Applicants included in the application documentation.

## **F. ADMINISTRATIVE INFORMATION**

### **Method, place and deadline for submission of applications**

Applications must be submitted in Hungarian language, exclusively on the Project Form. The Project Form must not be changed either in its content or its format.

Hand-written applications will not be considered. The Project Form can be submitted only in the format as determined by Danube-Mecsek Region Development Foundation. The Application Form can be downloaded from the following websites: [www.dmta.hu](http://www.dmta.hu) and [www.dmta-egtnorveg.hu](http://www.dmta-egtnorveg.hu).

**Please note that each point of the Form must be filled out. If any points are not applicable for or related to an applicant, please use the following wording: “not applicable”.**

Applications must be submitted in three copies (1 original and 2 duplicates) and in one electronic copy (exclusively on CD/DVD disk), in a closed package as a registered mail or by courier to the following addressee and address, or personally on workdays between 8:30 a.m. and 4:00 p.m., but on the last day before the application deadline between 8:00 a.m. and 3:00 p.m.:

**Duna-Mecsek Területfejlesztési Alapítvány**  
**(Danube-Mecsek Region Development Foundation)**  
**7030 Paks, Dózsa Gy. u. 95. I. emelet 108.**  
**Code: DMTA-Norwegian-2009/02**

Please indicate apparently the code of the Call for Application (**DMTA-Norwegian-2009/02**), name and address of the applicant on the envelope and CD case. Please review the filled data and be sure of their completeness and soundness of the data medium.

Please take care to submit your application tied up, including a table of content with page numbers and continuously numbered pages.

In case of any differences in the submitted Project Form and attachments between the original and duplicates the duly signed original will be considered as the authentic one; and the applicant must make the original and duplicates identical.

Applications can be submitted from **22 July 2009 to 22 September 2009**. The date of submission is considered when the application is dispatched as a registered mail proved by the postal stamp.

Before closing the application window applicants may ask their questions by calling the phone number of +36 75 510 207 or via the e-mail address of [norveg@dunamecsek.t-online.hu](mailto:norveg@dunamecsek.t-online.hu) or under the menu “**Contact**” on the website of [www.dmta-egtnorveg.hu](http://www.dmta-egtnorveg.hu).